

Minutes of the BPC Regular Board Meeting

Date: Tuesday, December 10, 2024

via Zoom

Attendees: Cathie Badalamenti (Secretary), John Bailey (Member-at-Large), Shelley Booth (Vice President), Viviano Gutierrez (President), Molly Hammar (Member-at-Large), Bill Miller (Member-at-Large), Kary York (Member-at-Large).

Absent: Steve Gibbs (Member-at-Large), Jodi Mackey (Treasurer)

1. Quorum/Call to Order

Cathie confirmed that a quorum was present, and Viviano called the meeting to order at 6:00 p.m.

2. Agenda

Viviano presented the agenda. It was unanimously approved by those present.

3. Approval of November 2024 Meeting Minutes

The minutes were approved unanimously by digital vote.

4. Board of Directors Reports

4.1 President's Report

Covered Courts: President Viviano provided an update on ongoing discussions with WCC regarding the covered courts project. Initial contracts have been signed by WCC, Claude Blackburn, and BPC. Viviano thanked everyone for their review and input on the contracts. The next step, a feasibility study, is scheduled to begin in January and will include an anticipated budget.

Capital Campaign: As part of the Covered Courts project, BPC will organize a capital campaign to raise the required funds, the total of which will be determined upon completion of the feasibility study. Cathie and Paul Orłowski have discussed the campaign and drafted an initial plan to form a committee and prepare for the campaign's launch.

Bellis Fair: Viviano addressed an email from a BPC member expressing concern about the Bellis Fair registration process (specifically that priority was given to last year's members for re-enrollment). Discussion ensued about the board's role in Bellis Fair. Laura Sanderson, who led the program last year, will do so again this year with support from BF members. Viviano will consult Board Liaison Jodi to clarify who is signing the BF contract. Other points mentioned: BF participants must also be BPC members to ensure coverage under BPC insurance. BF uses TrackIt Hub (TiH) and communicates updates via the BPC newsletter

Clothing or Food Drive: Viviano would like to start some type of clothing or food drive as a part of BPC's community outreach. He's looking for suggestions.

4.2 Treasurer's Report

No report was provided in Jodi's absence.

4.3 Vice President's Report

Shelley shared that Shelby would like clarity regarding her responsibilities related to Open Play. It was suggested that Shelley consult Laura Sanderson, the previous Open Play Chair, for detailed information.

Additional concerns and actions:

- Shelby expressed uncertainty about the process for hosts registering for sessions without payment. Cathie will follow up with Communications to clarify this procedure in TiH.
- Viviano requested attendance reports for Open Play sessions to evaluate participation. Molly noted that such reports were received last year. Shelley will seek guidance from Laura Sanderson on past reporting methods.
- To streamline communication, Shelley will act as the primary point of contact for all Open Play-related matters.

4.4 Communications Committee

Cathie proposed creating a Facebook “group” (in addition to BPC’s current FB page) to facilitate informal and timely exchanges among members. Shelley volunteered to moderate the group, which will launch in January.

Cathie also suggested adding a password-protected Membership Roster to the BPC website, with members having the option to opt in or out. Board members were asked to submit their feedback on the proposal for discussion and voting at the next meeting.

4.5 Membership/Volunteer Committee

- Viviano volunteered to oversee the storage unit.
- Kary is reviewing a volunteer spreadsheet created by Barbara Beer and requested immediate details on open volunteer positions, including time commitment and tenure length.
- Follow-up with a potential Facilities volunteer is ongoing.
- Kary asked that board members provide her with information about immediate volunteer needs, including position details, required skill set, time commitment, and tenure length

4.6 Facilities Committee

John reported that the Facilities Committee is still seeking a Chair. He asked if anyone knew about the pickleball court expansion at Cornwall. He has been to the park, but it doesn’t look like any work is happening. No one was aware of the current work or the timeframe

4.7 Tournaments Committee

Bill reported that he met with John Hatten and the WCC tournament director and set preliminary dates for the 2025 Orcas tournament. Bill also requested a detailed list of required equipment and associated pricing from John. On another note, Jodi cannot run the Autumn Equinox tournament in the fall of 2025. Viviano stated he and Bill could discuss how to replace Jodi for the Equinox tournament.

- TiH Project: Bill continues to interview key TiH users to assess its suitability for BPC's needs. A meeting with TiH representatives will be scheduled to review the current contract (expiring August 2025) and plans for the platform.

4.8 Events Committee

Molly reported no planned activities at this time. Viviano suggested hosting a BPC event during Bellis Fair, which Molly noted as a potential option. Molly also reported the BPC insurance payment is due in January.

4.9 Adjournment

Viviano moved to adjourn the meeting at 7:20 p.m., seconded by John. The motion passed unanimously. The next meeting is scheduled for January 14, 2024, at 6:00 p.m. via Zoom.

Action Items

1. Viviano to contact Jodi regarding the Bellis Fair contract.
2. Shelley to contact Laura Sanderson about Open Play responsibilities and attendance reporting.
3. Cathie to investigate Open Play host registration in TiH.
4. Cathie to create a BPC Facebook group, with Shelley as moderator.
5. Board members to submit feedback on the proposed Membership Roster by the next meeting.
6. Viviano to schedule a meeting with TiH to discuss the contract and platform plans.
7. Board members to provide Kary with immediate volunteer needs, including position details, required skill set, time commitment, and tenure length.
8. Bill and Viviano will discuss finding a tournament director to replace Jodi for the Autumn Equinox Tournament.