

Bellingham Pickleball Club Board Meeting Minutes

Date: February 11, 2025

Time: 6:06 p.m. – 8:00 p.m.

Location: Zoom

Attendees:

Cathie Badalamenti (Secretary), John Bailey (Member-at-Large), Shelley Booth (Vice President), Viviano Gutierrez (President), Steve Gibbs (Member-at-Large), Molly Hammar (Member-at-Large), Jodi Mackey (Treasurer), Bill Miller (Member-at-Large), Kary York (Member-at-Large)

1. Quorum and Call to Order

- Cathie confirmed a quorum was present.
- Viviano called the meeting to order at 6:06 p.m.

2. Approval of Agenda

- Viviano presented the agenda.
- Motion: Jodi moved to approve; John seconded.
- Vote: Unanimously approved.

3. Approval of January 2025 Meeting Minutes

- The minutes were approved unanimously via digital vote prior to the meeting.

4. Board of Directors Reports

4.1 President's Report

Covered Courts

- Viviano shared two architectural renderings. The first aligns closely with Claude's vision (primary donor).
- Both designs include:
 - 12 courts (2 ADA-compliant) under one roof
 - Bathroom facility
 - Storage area
- Next Steps: Further discussions on cost estimates and final design decision. Updates expected in February and March Covered Courts meetings.

Financial Reporting & Bylaw Amendments

- Viviano proposed quarterly or biannual financial reports for better decision-making.
- Steve and Jodi (Financial Team) agreed, with Jodi advocating for increased transparency.
- The board will amend bylaws to reflect this change.
- Next Steps: Review bylaws, propose amendments via email, and vote at the next meeting.
- Viviano asked Board to review financial statements presented by Jodi and Steve for discussion at March Board meeting.

Storage & Equipment

- Viviano plans to purchase/rent storage for equipment.
- He will compile a list of prices for computers and printers.

4.2 Vice President's Report

- Shelley updated the board on discussions with Viva regarding the Open Play program and its potential reduction due to low attendance.

4.3 Treasurer's Report

- Jodi requested hiring an external accountant to prepare BPC taxes. She will search for tax accountant.

5. Committee Reports

5.1 Events Committee

- Molly updated that volunteer social event is in the initial planning stages.
- Molly confirmed that club insurance covers individuals aged 19 and under.

5.2 Communications Committee

- Cathie reported that a Facebook group creation is delayed to focus on scheduling and capital campaign communications.
 - Shelley volunteered to monitor Facebook group when established.
- Cathie reported that a monthly schedule for Open Play has been added on the website and newsletter.

- Cathie reported that a password-protected member portal for board members, committee chairs, and leads to access the member roster has been created.
 - Roster Management Decision: Cathie will distribute passwords; all inquiries should go through her.

5.3 Membership/Volunteer Committee

Volunteer List & Event Planning

- Kary emphasized the need for a comprehensive volunteer list for an upcoming event.
 - Decision: Invites to event should include past and present volunteers.
 - Next Steps: Kary will send the existing volunteer spreadsheet to Molly to forward Debbie Gibbons.

Volunteer Recruitment

- Kary proposed outreach to gauge member interest and commitment. She will make phone calls to all members.
- The Board discussed the need for a new Facilities Committee lead; John and Jodi will explore candidates.

Hosting Schedule & Tournaments

- The Board discussed need for a structured hosting program at Cornwall.
- A suggestion was made that Hosts should wear T-shirts.
 - Proposal: Offer pre-order system for BPC-branded T-shirts to avoid overstocking.

5.4 Tournaments & TrackItHub (TIH) Project

- Bill reported the Orcas Tournament Early Bird Registration opens Saturday, Feb. 15.
- Bill is continuing to monitor if TIH meets BPC needs. He will explore alternative programs if needed.

6. New Business

6.1 Strategic Planning Session

- Bill proposed a session to set goals and focus board efforts.
- Viviano supported the idea, noting that setting goals aligns with bylaws.
- Next Steps: Schedule an in-person session.

7. Next Steps & Action Items

- Cathie & Viviano: Review and propose bylaw amendments.
- Viviano: Compile/send list of proposed computer/printer purchases.
- Molly: Send an updated volunteer list from Kary to Debbie Gibbons.
- Shelley: Confirm if Viva will continue as Open Play Coordinator.
- Kary: Contact volunteers to update status and interest.
- John & Jodi: Identify potential Facilities Committee leads.
- Bill: Schedule a 2–3-hour strategic planning session for spring.
- Viviano: Update board on cost estimates before the next meeting if available.
- Jodi: Hold off on CD investment decisions until July.

8. Adjournment

- Motion: Viviano moved to adjourn at 8:00 p.m.; Jodi seconded.
- Vote: Unanimously approved.
- Next Meeting: Tuesday, March 11, 2025 at 6:00 p.m. via Zoom.