

Minutes of the BPC Regular Board Meeting
Tuesday, September 10, 2024
Held via Zoom

Attendees: Cathie Badalamenti (Secretary), John Bailey (Member-at-Large), Shelley Booth (Vice President), Viviano Gutierrez (President), Molly Hammar (Member-at-Large), Jodi Mackey (Treasurer), Kary York (Member-at-Large). Absent: Steve Gibbs (Member-at-Large)

1. **Quorum:** Secretary Cathie Badalamenti noted a quorum was in attendance, and President Gutierrez called the meeting to order at 6:13 p.m.

2. **Agenda:** President Viviano Gutierrez asked for additions to the agenda. There were none. Gutierrez made a motion, seconded by John Bailey, to adopt the agenda. The motion passed by unanimous vote.

3. **Approval of minutes of last meeting:** The August 24 Executive Board meeting minutes were approved by unanimous vote.

4. **Board of Directors Reports**

4.1 President: Viviano welcomed everyone to the first regular meeting of the BPC BoD for the 2024/25 year. He has spent the time since the August 24 Executive Meeting getting up to speed on his position.

- He had an informative meeting with Barabara Beer
- He has reviewed the most up-to-date Bylaws.
- He has spent a few days at Cornwall.
- He has spoken with Claude Blackburn regarding covered courts and received a report from Covered Courts committee chair, Paul Orlowski.
- He contacted BPC member Bill Miller regarding open Board and Committee positions. *Update, September 12, 2024: Viivano motioned that Bill Miller be appointed to fill Eric Roeder's position on the BoD. The motion passed by unanimous vote.*

4.2 Vice President: Shelley is continuing to look into an LGBTQ tournament. Shelley will be developing BoD meeting agendas moving forward.

4.3 Treasurer: Jodi stated that the finances are reconciled and balanced.

4.4 Secretary: Cathie stated she has been examining the BPC's Google Drive and will make suggestions for streamlining documents and filing. She suggested that all BoD members create a BPC folder in Google Docs to house BoD and other BPC material. Additionally, she will evaluate the BPC's Google for Nonprofits software to determine its most effective use by the organization.

5. Committee Updates

5.1 Membership Committee: Kary volunteered to be the BoD liaison. Currently, there is no committee chair.

5.2 Facilitates: John is currently the BoD liaison. BPC member Peter Homann is a temporary chair but is not interested in permanently taking the position. Peter is developing a job description for this position. John expressed that the chair should be someone who frequents Cornwall Park. On a separate note, there have been reports of the storage box at Cornwall being left open. A request was made that all BoD members have codes to the storage box at Cornwall.

5.3 Tournaments: Jodi reported that she has stepped in to manage the Autumn Tournament. Currently, there are 177 players members/nonmembers registered. Portable bathrooms must be rented at a cost of \$650. Club insurance does not cover nonmembers at the tournament, so that must be obtained. The financial goal of the tournament is to gross \$8000 and net \$5000. Currently, there is no Chair of the Tournaments/Ladder Leagues committee. Erica Kulm coordinated the Orcas and 4th of July tournaments this year. Jodi indicated that her current responsibility for the Autumn Tournament, combined with her Treasurer position, requires almost a full-time commitment.

5.4 Communications: BPC member Marieanne Burley is the chair. Cathie is the BoD liaison. There was discussion regarding the responsibility for and channels of distribution to the membership. **Events:** BPC member Debbie Gibbons is the chair. Molly is the BoD liaison.

5.6 Open Play: BPC member Shelby Luedecker is the chair. Shelley is the BoD liaison. Discussion centered around Open Play at Cornwall ending in September, the schedule for the Fairhaven facilities (school reservations), and net pickup/locker storage.

5.7 Skills Development: BPC member Doug Banner is the chair. Viviano is BoD liaison.

5.8 Nominating/Elections Committee: No chair or liaison.

5.9 Covered Courts: BPC member Paul Orłowski is the chair. Viviano is the BoD liaison. Paul submitted the following report:

The Covered Courts Committee continues to communicate with Whatcom Community College.

We've split our contracts into two parts.

- 1) WCC agreed to accept the donation from Claude Blackburn and put his name on the structure.

That part was easy. I mean who wouldn't take the money.

- 2) Design, Construction and Management agreement, including hours of use and sharing of revenue.

The BPC Committee met with the WCC Committee monthly since August 2023. To optimize the process now, just Dana Miller of BPC, and Nate Langstraat, the WCC VP of Administrative Services are negotiating and working through contract language. Their next meeting is Sep 13.

Our 2022/23 liaison was David Imburgia; 2023/24 was Eric Roeder. We will have questions and updates for BPC. Who is our liaison?

5.10 Merchandise: BPC members Mei Sie Thompson and Nancy Moliano are chairs. Currently, there is no BoD liaison.

6. New Business

6.1 Organizational Chart: Cathie has taken a first stab at an organizational Board/Committee organizational chart. She will share with the board for input.

6.2 Board Goals for Year/Action Items: Viviano asked all board members to submit their goals for their positions, the BoD, and the BPC for consideration and discussion at our next meeting.

6.3 Other: Kary visited Semiahmoo. She felt the outdoor courts were nice, but the indoor courts were unplayable due to excessive noise. She said the facilities were very nice. She felt the venue would welcome hosting a tournament or event, such as a Ladies' Round Robin/Spa Day. The current cost for a day is \$30.

7. Adjournment: Viviano made a motion to adjourn the meeting at 7:40 p.m., which was seconded by Shelley. The motion passed by unanimous vote. The next meeting is scheduled for October 8, 2024, at 6 p.m. via Zoom.