

**BYLAWS  
OF  
BELLINGHAM PICKLEBALL CLUB**

a Washington nonprofit corporation

ARTICLE I

Office

(1) The office of the Bellingham Pickleball Club (“BPC”) shall be in Whatcom County, Washington.

ARTICLE II

Board of Directors

(1) Number and Powers: The management of all the affairs, property and interest of the BPC shall be vested in a Board of Directors consisting of seven (7) persons, who shall serve until the next annual election of Directors and until their successors are elected and qualified. All Directors must be Members of the BPC.

In addition to the powers and authorities by these Bylaws expressly conferred upon it, the Board of Directors may exercise, in good faith, all such powers of the BPC and with such care, including reasonable inquiry, as an ordinary prudent person in a like position would use under similar circumstances, and do all such lawful acts as are allowed by Washington law.

It shall be the duty of the Directors to further the purpose of the BPC which is broadly stated as follows: to promote the development of pickleball skills, facilities, and community in the greater Bellingham area.

(2) Change of Number: The number of Directors may at any time be increased or decreased by amendment of these Bylaws, but no decrease shall have the effect of shortening the term of any incumbent Director.

(3) Vacancies: If a Director position becomes vacant, the President shall appoint an individual to fill the remainder of the term of the vacancy.

(4) Removal of Directors: A Director may be removed by a majority vote of the members of the Board of Directors if they determine that the conduct of the Director is having a negative effect on the BPC or if the Director fails to fulfill his or her duties as Director.

(5) Annual Meeting Time: The annual meeting of the Board of Directors for the transaction of such business as may properly come before the meeting shall be held each year within thirty (30) days following the Annual Meeting of Members and upon seven (7) days notice.

(6) Regular Meetings: Regular meetings of the Board of Directors, or any committee designated by the Board of Directors, may be held at such location in Whatcom County, Washington, as the Board of Directors may from time to time designate. Board members may attend meetings via electronic means or such other remote means as may be available from time to time. Executive sessions of the Board may be called by the President, or the officer presiding in the absence of the President, at any time during a meeting of the Board for the conduct of business that is of a sensitive, proprietary or confidential nature. Executive sessions shall only be attended by Board members and other persons determined by the presiding officer to be necessary to conduct the business of the executive session. The minutes of the meeting shall record the opening and closing of executive session and a brief general description of the subject of business conducted during executive session.

(7) Special Meetings: Special meetings of the Board of Directors may be called at any time by the President or in the President's absence upon written request by any two (2) Directors, to be held at the office of the BPC or at such other place or places as the Directors may from time to time designate. Notice of the date, time and place of the meeting shall be provided to all Directors by telephone, mail, e-mail or fax at least two (2) days in advance of the scheduled special meeting. The business of special meetings shall be limited to those subjects identified in the notice of the meeting.

(8) Waiver of Notice: Attendance by a Director at a meeting shall constitute a waiver of notice of such meeting, except where a Director attends for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. A waiver of notice signed by the Director(s), whether before or after the time stated for the meeting, shall be equivalent to the timely giving of notice.

(9) Quorum: A majority of the whole Board of Directors shall be necessary and sufficient at all meetings to constitute a quorum for the transaction of business. The act of the majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors unless the act of a greater number is required by law.

(10) Permitted Meeting Attendees: Board meetings may be attended by Members of the BPC, but Members shall not have the right to vote at the Board meeting. The Board shall endeavor to give notice of Board meetings to Members but failure to give such notice shall not invalidate actions taken at the subject meeting.

(11) Committees: The Board of Directors, by resolution adopted by a majority of the Directors in office, may designate and appoint one or more committees, each of which shall

consist of two or more Directors, which committees, to the extent provided in such resolution, shall have and exercise the authority of the Board of Directors in the management of the BPC: provided that no such committee shall have the authority of the Board of Directors in reference to amending, altering or repealing the bylaws; electing, appointing or removing any member of any such committee or any Director or officer of the BPC. The designation and appointment of any such committee and the delegation thereto of authority shall not operate to relieve the Board of Directors or any individual Director of any responsibility imposed upon it or him/her by law.

(12) Remuneration: No compensation shall be paid Directors for their service.

(13) Loans: The BPC shall not loan money or credit to its Directors.

(14) Disbursement: The BPC shall not make any disbursements of income to any Director.

(15) Action by Directors without a Meeting: Any action required or which may be taken at a meeting of the Directors, or of a committee thereof, may be taken without a meeting if a consent in writing, setting forth the action so to be taken, shall be signed before such action by all of the Directors, or all of the members of the committee, as the case may be. Such consent shall have the same effect as a unanimous vote.

(16) Action of Directors by Electronic Communications: Directors may participate in a meeting of Directors by means of a conference telephone or other electronic communications equipment by means of which all persons participating in the meeting can hear each other at the same time and participation by such means shall constitute presence in person at a meeting.

(17) Nominating Committee: A Nominating Committee shall be appointed by the Board at least sixty (60) days prior to the Annual Meeting of Members. The committee shall consist of at least three Members, and shall present to the Board a nomination for all Board positions to be filled at least fourteen (14) days prior to the Annual Meeting of Members.

### ARTICLE III

#### Officers

(1) Designations: The officers of the BPC shall be a President, a Vice President, a Secretary; a Communications Director; and a Treasurer. The officers shall be appointed by the Board of Directors which officers shall hold office until the next annual meeting of Directors and until their successors are elected and qualified. Any two or more offices may be held by the same person, except: the offices of President and Secretary; and, the offices of President and Vice President.

(2) The President: The President shall: be the principal operating and administrative officer; possess the power to sign all contracts or other instruments of the BPC; and have general supervision of the affairs of the BPC . The President shall perform all other duties as are incident to the office or are properly required by the Board of Directors, however the President may delegate such duties to another officer or Director. The President shall preside at all meetings of Directors and the Annual Meeting of Members.

(3) Vice President: During the absence or disability of the President, the Vice-President shall exercise all the functions of the President. The Vice-President shall have such powers and discharge such duties as may be assigned from time to time by the Board of Directors.

(4) Secretary: The Secretary shall issue notices for all meetings, shall keep minutes of all meetings, maintain the BPC's records, and shall make such reports and perform such other duties as are incident to the office, or are properly required of the Secretary by the Board of Directors.

(5) Treasurer: The Treasurer shall have the custody of all moneys of the BPC and shall keep regular books of account. The Treasurer shall disburse the funds of the BPC in payment of the just demands against the BPC or as may be ordered by the Board of Directors, taking proper vouchers for such disbursements, and shall render to the Board of Directors from time to time as may be required of the Treasurer, an account of all transactions as Treasurer and of the financial condition of the BPC. The Treasurer shall perform such other duties incident to the office or that are properly required by the Board of Directors.

(6) Communications Director: The Communications Director shall direct communications as delegated by the President.

(6) Duty of Officers to Further BPC Purpose: It shall be the duty of the officers to further the purpose of the BPC, which is broadly stated as follows: to promote the development of pickleball skills, facilities, and community in the greater Bellingham area.

(7) Delegation: In the case of absence or inability to act of any officer of the BPC and of any person herein authorized to act in his/her place, the Board of Directors may from time to time delegate the powers or duties of such officer to any other officer or any Director or other person whom it may select.

(8) Vacancies: In the event of a vacancy in the office of President, the Vice-President shall become President and assume the Presidency for the remainder of the term. Vacancies in any office arising from any cause may be filled by the Board of Directors at any annual or special meeting of the Board.

(9) Loans/Disbursements: The BPC shall not loan money or credit, nor make any disbursement of income, to any officer.

(10) Term - Removal: The officers of the BPC shall hold office until the next annual meeting of the Board of Directors and until their successors are elected and qualified. However, any officer or agent elected or appointed by the Board of Directors may be removed at any time, with or without cause, by the affirmative vote of a majority of the entire Board of Directors.

#### ARTICLE IV

##### Depositories

The moneys of the BPC shall be deposited in the name of the BPC in such bank or banks as the Board of Directors shall designate, and shall be drawn out only by check or other order for payment of money signed by such persons and in such manner as may be determined by resolution of the Board of Directors.

#### ARTICLE V

##### Notices

Except as may otherwise be required by law, any notice to any Director may be delivered personally, by mail or by electronic communication. If mailed, the notice shall be deemed to have been delivered when deposited in the United States mail, addressed to the addressee at his/her last known address in the records of the BPC, with postage thereon prepaid.

#### ARTICLE VI

##### Indemnification of Officers, Directors, Employees and Agents

The BPC shall indemnify its officers, directors, employees, and agents to the greatest extent permitted by law. The BPC shall have power to purchase and maintain insurance on behalf of any person who is or was a director, officer, employee, or agent of the BPC or who is or was serving at the request of the BPC as an officer, employee, or agent of another organization against any liability asserted against such person and incurred by such person in any such capacity or arising out of any status as such, whether or not the BPC would have the power to indemnify such person against such liability under the provisions of this Article.

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## ARTICLE VII

### Books and Records

The BPC shall keep at its office or its Secretary's office the following:

- (1) Current Bylaws
- (2) A record of officers' and Directors' names and addresses;
- (3) Minutes of the proceedings of the Directors, any minutes which may be maintained by committees of the Board, and minutes of the proceedings of the Annual Meeting of Members. Records may be written, or electronic if capable of being converted to written.

## ARTICLE VIII

### Amendments

These Bylaws may be amended at any regular meeting of the Board or at a special meeting of the Board called for that purpose. Written copies of proposed amendments shall be provided by mail, e-mail or fax to each Director at least two (2) working days before said meeting, unless the Board shall waive such notice period by affirmative majority vote of the members of the Board. An affirmative majority vote of the members of the Board is required for passage of amendments to the Bylaws.

## ARTICLE IX

### Disposition of Assets and Earnings

Upon the termination of the BPC, its remaining assets shall be distributed to a similar local non-profit corporation.

No part of the net earnings of the BPC shall inure to the benefit of, or be distributable to its Directors, Members, officers, or other private persons, except that the BPC shall be authorized and empowered to pay reasonable compensation for services rendered by persons other than Directors and officers.

## ARTICLE X

### Members and Meetings

(1) Members: Member status (membership) shall be open to any individual person interested in supporting the purpose of BPC. Member status will be without regard to race, color, creed, national origins, sex, age, handicap or sexual preference. The process for persons to become Members shall be as determined from time to time by the Board of Directors. Member status of all Members shall expire on June 30 of each calendar year. Memberships are not transferable.

(2) Quorum: Ten percent (10%) of the Members, which must include at least three (3) Board members, present in person or by proxy at any duly-called meeting shall constitute a quorum. If a quorum is not present, the meeting shall be adjourned and rescheduled.

(3) Annual Meeting and Notice: The Annual Meeting of Members of the BPC shall be held in the month of August each year, and the date, time and place of meeting shall be fixed by the Board of Directors and specified in the notice given at least thirty (30) days in advance which may be given by email, regular mail or waiver of notice of such meeting. At the Annual Meeting, the Members shall elect Members to serve on the Board to succeed Directors whose terms are expiring or to fill any vacancy which has not been filled by the Board. The President shall present to the Annual Meeting a report upon the activities of the BPC in the past year and the Treasurer shall present a financial report.

Candidates for the Board shall be presented by the Board's nominating committee. Members shall have the opportunity to submit Board nominations until fifteen (15) days before the Annual Meeting. Members are not allowed to nominate additional candidates during the Annual Meeting.

Actions considered by the Members and the election of Directors shall be by a majority vote of the Members present so long as there is a quorum present. If a quorum is not present, the meeting shall be adjourned and rescheduled. Cumulative voting is not permitted. Voting shall be conducted by written secret ballot.

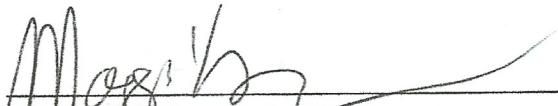
(4) Special Meeting: A special meeting of the Members may be called by three members of the Board of Directors or written request of ten percent (10%) of the Members and shall be held upon at least seven (7) days' email or written notice to all Members at such address of each Member as set forth in the records of the BPC.

(5) Removal of Members: Members may be removed, with or without cause, by a majority vote of the Board of Directors at any meeting of Directors called for that purpose. Notice shall be given to any Member who is proposed for removal at least five (5) days in advance of the meeting stating the purpose of the meeting and said Member may attend and invite any other Members to the meeting. Removal shall be at the sole and exclusive discretion of the Board of Directors.

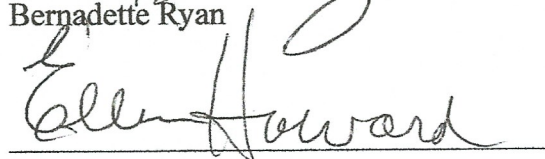
(6) Dues: All Members shall be required, as a condition of continuing status as a Member, to pay the dues as established by the Board of Directors. Failure of any Member to pay dues shall result in loss of Member status. Payment of all amounts past due by any person who has lost Member status shall reinstate that person to Member status unless that person has been removed by the Board of Directors.


(7) Proxies: Every Member entitled to vote for Directors or on any other matter shall have the right to do so either in person or by an agent authorized by a written proxy signed by the Member and filed with the Secretary of the BPC. Such agent must be a Member. No proxy shall be valid after the expiration of ninety (90) days from the date of the proxy. Proxy forms and candidate lists shall be sent to the Members at least 10 days in advance of the Annual Meeting.

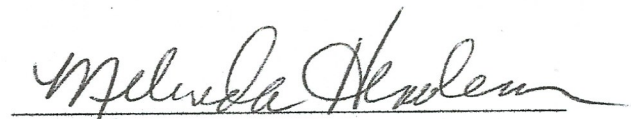
Adopted by the initial Board of Directors on \_\_\_\_\_, 2019

  
Margaret Kriger

  
Bernadette Ryan

  
Ellen Howard

  
Rick Anderson

  
Melinda Henderson